



**www.goldenwestregion.org**

**A website cheat sheet for clubs and members of Soroptimist International of the Americas Golden West Region (July 2022)**

**NOTE: Member Login is only applicable to GWR Website Administrators and Coordinators who manage website content**

Additional resource links are included in the common content area at the bottom of each website page (e.g., Meeting and Conference Resources)

Need help finding something? Contact GWR Website Administrator Pat Box: [patb.gwr@gmail.com](mailto:patb.gwr@gmail.com)

HOME	ABOUT US	LIVE YOUR DREAM AWARD	CLUB RESOURCES	MEETINGS/CONFERENCES
<b>GWR Board of Directors</b> <ul style="list-style-type: none"> <li>Names and images</li> </ul> <b>Rotating Banner</b> <ul style="list-style-type: none"> <li>Rotating Images of important notices</li> </ul> <b>Quick Links</b> <ul style="list-style-type: none"> <li>Navigational page links associated with rotating banner</li> </ul> <b>Event Calendar</b> <ul style="list-style-type: none"> <li>Access future region events or overall event calendar</li> </ul> <b>News You Can Use</b> <ul style="list-style-type: none"> <li>Summaries and links to the most recent publication of GWR News Blast, SIA Best For Women Newsletter, and Soroptimist International Global Voice</li> </ul> <b>Find Us On Facebook</b> <ul style="list-style-type: none"> <li>Soroptimist International Golden West Region Facebook news feed</li> </ul>	<b>About Us</b> <ul style="list-style-type: none"> <li>About Soroptimist</li> <li>Links to Soroptimist International and its five federations</li> <li>Golden West Region serving area and purpose</li> <li>Quick Links to Learn More <ul style="list-style-type: none"> <li>Frequently Asked Questions</li> <li>Vision and Mission</li> <li>Find a Soroptimist Club</li> <li>Join and Get Involved</li> </ul> </li> </ul> <b>LiveYourDream.org</b> <ul style="list-style-type: none"> <li>Link to access liveyourdream.org online community</li> </ul>	<b>About Live Your Dream Awards</b> <ul style="list-style-type: none"> <li>Link to the SIA website to learn more about the program, what we do, why we do it, and the program's impact</li> </ul> <b>Eligibility Requirements</b> <ul style="list-style-type: none"> <li>Link to the SIA website for information about eligibility requirements and preparation tips to apply</li> </ul> <b>Extraordinary Stories</b> <ul style="list-style-type: none"> <li>Link to the SIA website to learn more about the courageous and inspiring Live Your Dream Award honorees</li> </ul> <b>Apply For The Live Your Dream Award</b> <ul style="list-style-type: none"> <li>Link to the SIA website for the application portal</li> </ul> <b>Live Your Dream Award Reporting</b> <ul style="list-style-type: none"> <li>Link to Club Reporting Transmittal</li> </ul>	<b>See separate table Page 2</b>	Sub menu links are displayed to access registration links, Calls, and miscellaneous resources for all active GWR meetings and conferences <ul style="list-style-type: none"> <li><b>Spring Conference</b></li> <li><b>Leadership Training Retreat</b></li> <li><b>Fall Meeting</b></li> </ul> Links to past meetings and conferences are included in the common content area at the bottom of each website page

CLUB RESOURCES	DONATIONS	CONTACT US	SURVEYS	STOREFRONT	PHOTO ALBUMS
<b>Region Documents</b> <ul style="list-style-type: none"> <li>Frequently Requested Documents (e.g., GWR Leadership Directory; Annual Club Dues; Club Officer Checklist)</li> <li>Club Resources (e.g., Club Officer's Checklist; Club Management Guide; Treasurer's Manual; New Member Handbook; Club Strategic Planning Template; Club Roadmap to Success; Website Cheat Sheets, Guide to Club E-mail Management)</li> <li>Region Resources (e.g., Biennial Documents; GWR Operations Documents; GWR Forms)</li> </ul> <b>Fundraising Resources</b> <ul style="list-style-type: none"> <li>SIA Resource links (e.g., Club Giving; Founders Pennies; Laurel Society; and more)</li> <li>GWR Resources <ul style="list-style-type: none"> <li>Presentations and workshop materials</li> <li>GWR Club Giving goals and impact report</li> <li>GWR Fundraising Committee</li> </ul> </li> </ul> <b>Membership Resources</b> <ul style="list-style-type: none"> <li>SIA Resource links (e.g., Clubs, Members. and Federation; The Diamond Campaign;)</li> <li>GWR Resources: <ul style="list-style-type: none"> <li>Recruitment Fund Request Form</li> <li>Club Management Guide; New Member Handbook</li> <li>Recruitment and Retention presentation and workshop materials</li> </ul> </li> </ul> <b>Program Resources</b> <ul style="list-style-type: none"> <li>SIA Resources (e.g., LYDA; DIBI; LiveYourDream.org; Soroptimist Club Grants; and more)</li> <li>GWR Resources, <ul style="list-style-type: none"> <li>LYDA program strategies; presentations &amp; workshop materials</li> <li>DIBI program strategies; GWR DIBI Funds Request form; presentations &amp; workshop materials; impact reports; transmittals</li> </ul> </li> </ul> <b>Public Awareness Resources</b> <ul style="list-style-type: none"> <li>SIA Resources (e.g., FAQ; recognition and branding tools)</li> <li>GWR Resources: (e.g., Media contacts; social media calendar template; infographic templates)</li> </ul> <b>Leadership Development</b> <ul style="list-style-type: none"> <li>SIA Resources (e.g., Developing Your Leadership Skills; SIA Website Navigation Cheat Sheet)</li> <li>GWR Resources (e.g., Presentations and workshop materials from past Leadership Training Retreats)</li> </ul> <b>Celebrating Success Award</b> <ul style="list-style-type: none"> <li>SIA Resources (Program resources; region and federation finalists)</li> <li>GWR Resources (e.g., SCSA club entry form and instructions; SCSA judging criteria; GWR current and past finalists)</li> </ul> <b>Club Newsletters</b> <b>Dream Makers Program</b> <ul style="list-style-type: none"> <li>GWR Dream Makers Program frequently asked questions</li> <li>Donation link to be a Dream Maker Program participant</li> </ul> <b>Events (Event Calendar)</b> <b>News (Media Articles)</b>	Links to donate to a specific GWR fund: <ul style="list-style-type: none"> <li>Member retention Fund</li> <li>Service Fund</li> <li>General Fund</li> <li>Dream Makers</li> </ul>	Official GWR contact information  Region Board of Directors: names and e-mails  Website Administrator  Send Us An E-Mail	Access any available surveys	Products available for purchase	GWR Photo Albums